

RHUBARB CO-OP MONTHLY MEETING
20 July 2017
At Barrett House, 6 Barrett Place, Randwick
Meeting start time: 18:45
Meeting end time: 20:30

Agenda

1. Welcome / Apologies / Conflicts of Interest
2. Chairperson / Treasurer / Secretary Report
3. Dry Goods Ordering Process
4. Workshop updates
5. Budget for Facebook marketing
6. Ecofair

Minutes

1. Opening of Meeting

Present

Natacha Bernstein(NB), Lily Murcutt (LM), Sandra Clark (SC) and Rachel Power (RP)

Apologies

Helene Zampetakis (HZ), Anne-Marie Giordano (AMG)

Conflicts of Interest

None

It was agreed that the date for the next meeting would be Thursday 17th August.

2. Chairperson / Treasurer / Secretary Report

Chairperson's Report

LM noted that the storage space in the garage is now being used to store baskets and containers and any overflow stock. Also, there was general discussion of the level of volunteers that were turning up at both the lunch and evening divvys and what to do with the number of latecomers. It was suggested that a notice will be place in the shop news to remind members that we're all working as part of a team and that it's important to turn up on time. LM to update.

Finally, LM had passed on concerns from AMG about the effective ability for Rhubarb to water the garden as the hoses were too short and AMG was unable to use the available hose connections. LM to send email to council representative.

With Marie away for the next few weeks, NB will be doing the Reconciliations.

Treasurer's Report

	July	June	May
Petty Cash	\$162.15	\$162.15	\$114.85
Bank of Australia	\$5,721.81	\$5,277.92	\$5,746.98
Paypal	\$887.61	\$1,418.58*	\$44.81
Bendigo Bank	\$285.88	\$285.88	\$0.01
Total	\$7,057.45	\$7,144.53	\$5,906.64

Secretary's Report

LM noted that Annie will now take on the social media role within Rhubarb. She will focus mainly on facebook and help with adding new material to the group.

Facebook group currently has 426 likes!

3. Dry Goods Ordering Process

Earlier in the month RP accepted the role of the Dry Goods Co-ordinator. RP went through a number of items relating to the dry goods ordering process:

- Priority for ordering of goods:
 - a. Local + organic
 - b. Local
 - c. Organic
- Discount products that have been in stock for +6 months - yes
- Discount and then discontinue items that have been ordered 5 times/quarter despite being consistently available) - yes
- Need better labelling of date put into buckets
- Agree on process for expanding range - RB suggest calling for requests via order comments and FB, then conducting poll on FB to ascertain popularity of each request
- Agree that most popular products will always be ordered in larger bulk lots to minimise price - yes
- Switch to selling maple syrup by 500ml portions - try
- Don't have 2 kinds of the same product on the list – use one up first
- Check/fix coconut oil pricing – mL to grams

4. Workshop updates

LM noted that ticket sales for the workshop "Nutrition and Waste-Free Eating" have been much lower than expected, despite making the workshop free. The marketing was done mainly through Rhubarb's own networks. The Council marketing arm started too late for this process.

Rhubarb's next workshop is with Michael Mobbs on how to live in a low cost house. It was agreed that marketing should start as soon as possible. The workshop will be on 19th August.

Shall try out pre-sales to Members – 1 week

