

Rhubarb Food Co-Operative

Minutes Monthly Member Meeting

Date: 20.09.2012

Time: 7:00pm-09:20pm

Place: Barrett House, Barrett Place, Randwick

Attending: Rebecca Gouldhurst, Cindy Alice, Malcolm Fitzgerald, Nina Roenpagel, Mary Josephine Bellanca, Anne Marie

Apologies: Damien Bodnarchuk

1. Accountant

a. Anne Marie offered to volunteer as our accountant / book keeper.

b. She created petty cash box sheets. One is for every director to keep at home recording all expenses. These are cashed up once a month. The other sheet stays in the box as an overview of all outgos.

c. We agreed that it is up to Malcolm and Marie Anne to decide which accountance software to buy. As soon as we have the software, Marie Anne will do the report for the Annual General Meeting (has to be send to all members at least 2 weeks before the AGM).

2. Expenses

a. We paid \$16 for our domain name.

2. AGM

a. The AGM will be on the 18.10.12, the same date as our next member meeting.

3. Living Eco Fair

a. The Fair was a success. We made \$299, 85 net.

b. All the mandarines we had were sold out early.

c. 25 interested new people signed up for our mailinglist.

4. Bendigo Bank Clovelly

a. Cindy Alice, Nina Roenpagel and Malcolm Fitzgerald, as directors of Rhubarb Food Cooperative, are to have full access to both bank accounts. This includes the permission to pay anyone facility.

b. Mary Josephine Bellanca is to authorise for restricted access to our bank accounts. This is as to be able to support us with the weekly vege boxes. She should have access to view the incoming and outgoing of both accounts.

c. Rosemarie Radici is to be deleted from the access to our Bendigo Bank accounts as she is not a director of Rhubarb anymore.

d. Point a,b and c are referring to both Rhubarb accounts, the cheque account nr. 139181531 and the donation account nr. 142725365 at Bendigo Bank Clovelly.

5. Vege boxes

a. The vege boxes are successful and everything runs well.

b. To support Cindy, Mary Josephine is going to take care of the payment. On tuesdays, she will have a look in the bank account to see who paid the money for the boxes. Then she checks with the list saying who wants to have a box. After that, she will send a confirmation email to the member.

c. Marie Anne suggested a white board for the vege box night where everybody can tick their name on the list. There will also be space for ideas, suggestions etc.

d. The question if it is ok to bring private things like petitions etc. to the vege boxes nights is undecided.

e. The payment for the boxes should be made on monday 9pm for the same week.

f. Jo will let Cindy know on tuesday who is in.

g. Cindy will order the goods on wednesday.

h. Anne Marie offers to be at Barrett House on thursday to recieve the delivery.

- i. Cindy will send out a "thank you - reminder" email on fridays.
- j. Tony from Cases asks if we are interested in getting locally grown goods. We agreed that we are.
- k. Sarah can provide eggs which can be purchased on top of the boxes.

5. New directors

- a. Referring to Fair Trade NSW we need at least 3 directors to legally run Rhubarb Food Co-Op.
- b. Rebecca will nominate in case there are not enough directors.

6. Homepage

- a. Malcolm wants to ad a blog on our homepage to post ideas, change informations etc.

7. The minutes from the previous meeting, 16.08.2012, were accepted as presented, for accuracy and completeness.

8. The next member meeting is on 18.10.2012, 7:00pm at Barrett House.